

Notes of Meeting

Place of Meeting: DG One, Hoods Loaning, Dumfries  
 Purpose of Meeting: DAGRAUC Meeting  
 Time/Date: 1330hrs Thursday 05 November 2009  
 Reference: NMG/PU/03

Present: Steven Herriott (DGC) Graeme Alison (DGC)  
 Keith Brown (DGC) Bob Brydson (DGC) Jane Bridge (DGC)  
 Euan McGillivray (DGC) John Duddy (Amey) Michael McDonald (DG Police)  
 Les Bell (SW) Craig Lyall (SW) Jim Todd (OR)

Distribution: As Above, Charles Clemie (DGC), Kenny Moreland (SGN), Yvonne Williams (SP), John Hughes (SP), Sandra Semple (C&W), Lisa Clark (Core)

Item	Proceedings	Action
	<b>Apologies</b> Charles Clemie (DGC), Kenny Moreland (SGNL), Lisa Clark (Core)	
1	<b>Notes of Previous Meeting</b>	
1.1	No comments.	
2	<b>Utilities' Pre-Meeting</b>	
2.1	Meeting not held.	
3	<b>Operational Issues</b>	
3.1	<b>Performance Monitoring</b>	
3.1.1	As meeting of 4 <sup>th</sup> September 2009 was cancelled SH discussed quarters 1 and 2 2009/10.  <u>Summary performance figures for Q1 2009/10</u>  Scotland Gas Networks Ltd failure rate at 11% from 7% in previous quarter. SGN failed 7 inspections out of 61 undertaken with 4 failures for Signing, Lighting and Guarding.  Open Reach failure rate at 0% from 8% in previous quarter. OR failed 0 inspections out of 45 undertaken with 0 failures for Signing, Lighting and Guarding.  Scottish Power failure rate at 6% from 17% in previous quarter.	

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<p>3.1.2</p>	<p>SP failed 2 inspections out of 34 undertaken with 0 failures for Signing, Lighting and Guarding.</p> <p>Scottish Water failure rate at 5% from 8% in previous quarter. SW failed 7 inspections out of 141 undertaken with 5 failures for Signing, Lighting and Guarding.</p> <p>Cable &amp; Wireless failure rate at 0% from 100% in previous quarter. C&amp;W failed 0 inspections out of 11 undertaken with 0 failures for Signing, Lighting and Guarding.</p> <p><b><u>Summary performance figures for Q2 2009/10</u></b></p> <p>Scotland Gas Networks Ltd failure rate at 9% from 11% in previous quarter. SGN failed 5 inspections out of 58 undertaken with 2 failures for Signing, Lighting and Guarding.</p> <p>Open Reach failure rate at 9% from 0% in previous quarter. OR failed 3 inspections out of 33 undertaken with 0 failures for Signing, Lighting and Guarding.</p> <p>Scottish Power failure rate at 5% from 6% in previous quarter. SP failed 3 inspections out of 61 undertaken with 2 failures for Signing, Lighting and Guarding.</p> <p>Scottish Water failure rate at 10% from 5% in previous quarter. SW failed 13 inspections out of 131 undertaken with 7 failures for Signing, Lighting and Guarding.</p> <p>Cable &amp; Wireless failure rate at 10% from 0% in previous quarter. C&amp;W failed 1 inspection out of 10 undertaken with 0 failures for Signing, Lighting and Guarding.</p> <p>Utilities response to figures:</p> <p><b><u>Scottish Gas Networks Ltd</u></b></p> <ul style="list-style-type: none"> <li>• KM sent apologies prior to meeting.</li> </ul> <p><b><u>Open Reach</u></b></p> <ul style="list-style-type: none"> <li>• JT has no issues / objections.</li> </ul> <p><b><u>Scottish Water</u></b></p> <ul style="list-style-type: none"> <li>• CL has passed on results to Assets for comment, and as yet has had no response.</li> <li>• Alex Rae (SW) has decided that any issues / queries be directed to CL for him to pass on to relevant department and liaise on response. SH asked if CL could push for response prior to DAGRAUC meetings as results are emailed out a week prior to meeting.</li> </ul> <p><b><u>Scottish Power</u></b></p> <ul style="list-style-type: none"> <li>• No representation at meeting.</li> </ul> <p><b><u>Cable &amp; Wireless (Thus)</u></b></p> <ul style="list-style-type: none"> <li>• No representation at meeting.</li> </ul>	<p>CL</p>
<p>3.2</p>	<p><b>Utility Notifications</b></p> <ul style="list-style-type: none"> <li>• <u>Annandale &amp; Eskdale</u></li> </ul>	

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	<p>BB highlighted lack of sufficient walkway space at SW works.</p> <p>BB asked that utilities ensure they replace road markings when works complete.</p> <p>BB highlighted issues with High Abs and no traffic management.</p> <ul style="list-style-type: none"> <li>• <u>Nithsdale</u></li> </ul> <p>GA raised issue with SW using Urgent notice for minor works again.</p> <p>GA asked about who was responsible for applying for Temporary Traffic Light permits when undertaken by Traffic Management company.</p> <p>JT stated it should always be the Traffic Management company who apply for the permit.</p> <ul style="list-style-type: none"> <li>• <u>Stewartry</u></li> </ul> <p>KB stated that notice accuracy is good, but can still improve.</p> <p>KB asked that Utilities are more punctual on reinstatements.</p> <ul style="list-style-type: none"> <li>• <u>Wigtown</u></li> </ul> <p>JB asked that all be aware there may be some works to be carried out in Stranraer town centre (inc. George Street / North Strand Street / Castle Street), and that this work may be carried out at short notice and done quickly over the festive period.</p> <p>SH asked that utilities look at their future works and see if there is any possibility of combining works with Wigtown – liaise with JB.</p> <p>LB knew of mainly flushing works within that region.</p> <p>JB to email letter to all / enter possible works within Symology.</p>	<p>SW Utilities</p> <p>SW</p> <p>Utilities</p> <p>Utilities</p> <p>JB</p>
	<p><b>3.3 Co-ordination of Works</b></p> <p>3.3.1 GA asked JD if he was aware of works at Newbridge Drive roundabout, JD was aware of proposed works.</p> <p>3.3.2 It was noted that SW Assets programme of works was not available – CL to push for programme.</p> <p>3.3.3 JT explained changes to OR contracting (as per recently issued letter) – envisaged that only contact information to change.</p> <p>3.3.4 EM asked that due to changes within most Utilities that contact information be updated. EM to email current contact list for amendment.</p>	<p>CL</p> <p>ALL</p>
<b>4</b>	<p><b>RAUC(S)/SWRAUC</b></p> <p>4.1 SH discussed the September RAUC(S) meeting:</p> <ul style="list-style-type: none"> <li>• SCOTS document on Works for Roads Purposes being reviewed by RAUC(S).</li> <li>• Advice Note 16 FPN Payment Process has been updated and is available for use now although it is still to be finally agreed by RAUC(S) in December.</li> <li>• Advice Note 17 Early Late Starts Process published.</li> <li>• Presentation on calculation of inspection fees demonstrated calculation of costs for inspections – recommended that Sample Inspection fees rise from £30 to £31 for year 2010/11.</li> <li>• SRWR Consents Module being trialled – training to be organised by</li> </ul>	

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<p>5</p>	<p>Symology.</p> <ul style="list-style-type: none"> <li>• Scottish Road Works Commissioner is issuing report cards to authorities with poor performance figures followed by a meeting with SRWC staff concerning improvement actions.</li> <li>• Procedure for Embargoes is available on the SRWC website – this will become RAUC(S) Advice Note 20</li> <li>• Inspections Code of Practice is being rewritten and a draft has been sent out for consultation.</li> <li>• Guidance on Recording Underground Apparatus in Roads is in preparation.</li> <li>• As of 1<sup>st</sup> April 2010 SWRAUC is going to be split into two area RAUC groups.</li> <li>• SRWC annual report is available for viewing on the website.</li> </ul> <p><b>Any Other Business</b></p> <p>5.1 MM raised issue with Portable Lights and asked that a quick response number be included on the lights as officers are finding it hard to get a response better than two hours. GA stated that response time for urgent failures was two hours, although it was felt that it was the Utilities responsibility to phone around / organise somebody to attend the scene and that the police should not have to deal with.</p> <p>5.2 KB discussed SW supply for customer at Auchencairn and suggested it shouldn't be carried out under Section 56 as it is also being used to upgrade their apparatus. SH to speak to Alex Rae and KB to email background info to SH.</p> <p>5.3 KB suggested a minimum of 0.5 m back from carriageway edge when moleploughing. JT thought there was a specification already in place and will find and email to group, or if not done, will start one.</p>	<p>Utilities</p> <p>SH/KB</p> <p>JT</p>
<p>6</p>	<p><b>Future Meetings</b></p> <p>6.1 04 February / 06 May / 09 September / 04 November 2010 @ DG1 (Solway Suite).</p>	