

Notes of Meeting

Place of Meeting: DG One, Hoods Loaning, Dumfries
Purpose of Meeting: DAGRAUC Meeting
Time/Date: 1330hrs Thursday 05 February 2009
Reference: NMG/PU/03

Present: Charles Clemie (DGC) Steven Herriott (DGC)
 Ian Cooper (DGC) Bob Brydson (DGC) Euan McGillivray (DGC)
 Keith Brown (DGC) Graeme Alison (DGC) Kenny Morland (SGNL)
 John Duddy (Amey) Les Bell (SW) Steve Phillips (SP)
 Yvonne Williams (SP) Rachel Tipple (Core) Jim Todd (OR)

Distribution: As above, Thus, United Utilities, Bear, DGC Constabulary

| Item | Proceedings | Action |
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| 1 | Notes of Previous Meeting | |
| 1.1 | Nothing to report. | |
| 2 | Utilities' Pre-Meeting | |
| 2.1 | Nothing to report. | |
| 3 | Operational Issues | |
| 3.1 | Performance Monitoring | |
| 3.1.1 | Summary performance figures for Q3 2008/09 - Scotland Gas Networks Ltd failure rate at 4% from 8% in previous quarter. SGN failed 2 inspections out of 56 undertaken with 1 failure for Signing, Lighting and Guarding. Open Reach failure rate at 24% from 25% in previous quarter. OR failed 9 inspections out of 38 undertaken with 5 failures for Signing, Lighting and Guarding. Scottish Power failure rate at 16% from 32% in previous quarter. SP failed 5 inspections out of 31 undertaken with 1 failure for Signing, Lighting and Guarding. Scottish Water failure rate at 12% from 12% in previous quarter. SW failed 19 inspections out of 157 undertaken with 8 failures for Signing, Lighting and Guarding. | |

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| <p>3.1.2</p> | <p>Thus failure rate at 0% from 0% in previous quarter. Thus failed 0 inspections out of 7 undertaken.</p> <p>Utilities response to figures:</p> <p><u>Scottish Gas Networks Ltd</u></p> <ul style="list-style-type: none"> • None. <p><u>Open Reach</u></p> <ul style="list-style-type: none"> • JT queried failure (trip hazard) on Lochside Road – builders box, not built by them or their contractor – although will probably adopt box at a later date. • Two failures at Kirkpatrick Durham have failed as cold lay final reinstatement, although agreed substance – Mike Potts to check. • Defect at White Crook previously agreed with inspector does not belong to OR or contractor. • St Michael Street Dumfries (o/s Georges Fish & Chips Shop) has a failure on signing, unsure how signing could have met requirements due to difficulty of position and vehicle access on footway. <p><u>Scottish Water</u></p> <ul style="list-style-type: none"> • LB pointed out different departmental roles within SW (Capital Investment / Operations) and pointed out lack of attendance from Operations side at DAGRAUC meetings. • LB agreed to discuss attendance with Ian Skilling to resolve Operations issues. • SH to email Alex Rae and seek further representation from SW. • LB has spoken to contractor on some of issues raised where applicable. <p><u>Scottish Power</u></p> <ul style="list-style-type: none"> • YW to check if Cat B on B7076 works finished. • YW unsure of Maxwell Street. • YW pleased with improvement to performance, but hopes to improve further. | <p>GA MP/KB GA LB SH</p> |
| <p>3.1.3</p> <p>3.2</p> | <p>SH asked local offices to check points raised and notify EM of any changes to results.</p> <p>Utility Notifications</p> <ul style="list-style-type: none"> • <u>Annandale & Eskdale</u> SW appears to have poor response times to Defective Apparatus. SP contractor (Morrison) have in past been slow to complete reinstatements, although BB admits that change in new site representative has shown marked improvement. OR pole works done in verge, do not always leave the verge in acceptable condition. • <u>Nithsdale</u> Works are appearing on site that have either no notice or are starting earlier than Symology notice (OR / SP). Temporary Traffic Lights, or lack thereof, is causing some issues with contractor / supplier blaming each other for absence of lights where required – it was suggested that if found to be working without traffic lights where needed, work crews will be asked to leave site til lights are available. Urgent Works / Emergency works being submitted when not urgent / emergency. Discussion on this point suggested that some contractors / DLO may be confused as to meaning of urgent. It was also suggested that some | <p>ALL</p> |

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| | <p>works may indeed be urgent works, but not require immediate action, instead be up for maintenance in the forthcoming week.</p> <p>Utilities asked to remind staff / contractors that practice of tying signs to traffic cones is not acceptable.</p> <ul style="list-style-type: none"> • <u>Stewartry</u> KB issued photographic evidence to utilities of examples of problems faced by local office. • <u>Wigtown</u> Although no Wigtown representative available – comments were passed through the chair on their behalf. SW – difficulties in contacting Sheena Bowmont when required. Border Utilities slow in removing barriers upon works completion. JT asked to be contacted at time of incident (where applicable) to allow him to respond to issue rather than leave til quarterly meetings. <p>3.3 Co-ordination of Works</p> <p>3.3.1 Due to technical errors / mix up – previously submitted Amey works have not reached EM – JD to chase appropriate personnel and ask to resend information.</p> <p>3.3.2 Final Programme of Works to be submitted to EM by 12 February for collation and reissue.</p> <p>3.3.3 GA asked about two major works to be undertaken by SW on main routes in Dumfries – LB stated that several schemes had been pushed back to 2010. GA asked if these could be included in Programme as future works (and updated Start/Finish Dates changed if necessary) – to allow for planning of works on main routes.</p> <p>4 RAUC(S)/SWRAUC</p> <p>4.1 SH discussed last RAUC(S) meeting main points (notes from SWRAUC similar):</p> <ul style="list-style-type: none"> • Possible recycling workshop being arranged for March 09. • HAUC Surveyor Conference issues mean its too late to hold meeting in Scotland for 2010– possibly come back to Scotland in 2011. • Advice Note 4 final draft to go to RAUC(S) in March. • Code of Practice on disputes was discussed. • Authorities can issue fixed penalty notices, but most are not moving FPNs forward until system has been improved and made easier. • Records Code of Practice (Advice Note 12) working group to report to RAUC(S) on new CoP in June 09. • Inspection Fees in England are currently at £50, whereas Scotland charge £25. Utilities do not have the budget to cope with increase to match English charges, suggested that interim of £30 (£60 for defects) be implemented for forthcoming financial year until working group on fees can agree final charges in future. • Seminar on Fixed Penalty Notices on 26th March at Victoria Quay, Edinburgh. • The Commissioner discussed Register from Symology, Potential against | <p align="center">JD / EM</p> <p align="center">All</p> <p align="center">GA / SW / LB</p> |
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| | Actual FPNs / Notices. | |
| 5 | Coring | |
| 5.1 | SH outlined coring position – Bureau Veritas (weather permitting) were looking to start in region 6 th February. Delay due to poor co-ordination and lack of response from other SWRAUC authorities not providing core locations. | |
| 5.2 | SH suggested tentative date for meeting to discuss coring results as 12 March (if core results available then) 13:00 for SP & OR 14:00 for SG SH to contact Craig McQueen (SW) and Sandra Semple (Thus) to agree timing. | Util / Insp SH |
| 6 | Any Other Business | |
| 6.1 | Future meeting clash between Ayr RAUC group and DAGRAUC on 3 rd September – suggested move to 4 th instead. EM to organise venue change. | EM |
| 7 | Future Meetings | |
| 7.1 | 07 May / 04 September / 05 November 2009 @ DG1 (Solway Suite). | |